

# CHISELDON PARISH COUNCIL



Contact details:

Clerk – 01793 740744 [clerk@chiseldon-pc.gov.uk](mailto:clerk@chiseldon-pc.gov.uk)

**You are summoned to the Finance, Contracts and HR Committee meeting.**

Wednesday 4<sup>th</sup> December 2024 at 7.30pm at the Chapel Office, Butts Road, Chiseldon.

## AGENDA

Note – for any items that are not confidential, the public should request to see “Additional information” from the Clerk prior to the meeting. The information will not be available during the meeting.

Disabilities are not always visible. Please let a member of the council know if we can assist you. We ask all those attending our meetings to speak clearly, slowly and address the room so that those with communication difficulties are able to hear you.

1. Attendances and apologies for absence to be received and approval voted on.
2. Declarations of interest and vote on any dispensations submitted
3. Public recess
4. Approve Minutes from 6<sup>th</sup> November 2024.
5. Review action points

**HR** – No items

**Finance** –

**6. To review adding a further amount to the CCLA account to maximise interest payments of council funds, as recommended by the internal auditor.** [See additional information.](#)

**7. To approve emergency and H&S maintenance costs for Rec Hall roof repairs carried out. £175.00 & VAT for emergency repairs and £512.00 & VAT for further roof repairs.** [See additional information.](#)

**8. Consideration and vote if relevant to approve the updated draft 2025/26 budget and precept.** [See additional information.](#) Will move to Jan 25 finance meeting if no decision is made. Full Council must approve final budget and precept amount.

**9. Approval of quote to cut the rear of the Butts Road cemetery hedge down to 6 foot and remove all cuttings.** This will then reduce our hedge cutting contract by £300 per annum. Approved by EGPA committee. [See additional information for additional quotes received.](#)

**10. To review the latest budget vs expenditure report and note any areas for concern of over and underspend. To also consider whether to review this report at each Finance meeting. See additional information.** The Chairman of the Finance meeting is to report back to the following full council meeting with any budget lines that need consideration.

**11. Discussion and vote on moving the remaining funds in the allocated fund for the bell tower refurbishment to another project allocation.**  
(Project now completed) **£1700 remaining.**

**12. Discussion and vote on paying a further £650.00 to Andrea Pellegram Ltd for the work they did with the Hannick Homes planning application.** Suggested that the funds come from the NHP Chiseldon Parish fund. See additional information

**13. Contracts – No items**

**14. Items for next agenda.** (Cannot be discussed at this meeting)

Next meeting: Wednesday 8<sup>th</sup> January 2024, at 7.30pm The Old Chapel on Butts Road.

Signed: C Wilkinson (Clerk) 28.11.2024

*Clair Wilkinson*

**Current Committee:**

Ian Kearsey (Committee Chairman), Chay Ford, Jon Jackson, Steve Woodham, Matt Hinton, Stephen Turley and Fareed Quidwai.

Legislation that allows the Council to act:

Item 7. Rec hall roof. LGA 1892 s.8 (1)(i)

Item 9. Hedge cutting. LGA 1892 s.8 (1)(i)

Item 12. Paying a planning consultant. LGA S111 power to do anything that facilitates another function, along with article 25 of the Town and Country Planning (Development Management Procedure) Order 2015.

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Section 17. Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly.

For more details see our “Biodiversity Duty” and Crime and Disorder” policies which are on our website

[www.chiseldon-pc.gov.uk](http://www.chiseldon-pc.gov.uk)